



# Standard Operating Procedure

Title / Subject

## Talkgroup Activation

References/Updates:

Approved: 11/14/2023

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### 1. Introduction/Purpose

This policy relates to the addition of LMR talkgroups for participating agencies.

### 2. Definitions

All definitions are located in the “Definitions” document located on the SIRN Website at [www.sirn.wv.gov](http://www.sirn.wv.gov).

### 3. Talkgroup Activation

a. Each West Virginia County accepted as a participating entity will have the following talkgroups available on the system; known as a county “Standard Talkgroups”, see Appendix A for a quick reference spreadsheet:

- i. Dispatch Talkgroups - Law (Police), Fire, EMS
- ii. Event Talkgroups – Event (1-4), Talk (1-2), Hail
- iii. Local Government Talkgroups – EMA, Board of Education (1-4), Local Government, County Government and Health Department (1-2)
- iv. Private Talkgroups – Law (Police), Fire, EMS, EMA, Task Force
- v. Secure Tactical Talkgroups – Secure Tac (1-2)
- vi. Tactical Talkgroups – Police Tac (1-2), Tac (1-4), Task Force and Regroup (1-2)

- b. State, Federal or non-typical agencies will have standard talkgroups assigned based on their needs and as approved by the SIEC when making application.
- c. Each participating agency will have a basic site profile where their Standard Additional Talkgroups are valid based on their needs.
  - i. County talkgroups will normally be active on all sites within the county and one site outside the county as resources permit.
  - ii. State, Federal or non-typical users will have their area of operation determined by the SIEC when making application.
- d. Requests for talkgroups to be active on additional sites or under special circumstances will be reviewed by the SIRN Technical Committee.
- e. The jurisdictional POC may submit a request to the SIRN system administrator(s) for one private talkgroup for each participating agency under their jurisdictional umbrella.
- f. The jurisdictional POC may submit a request to the SIRN system administrator(s) for:
  - i. Additional talkgroups under their standard site profile that meet departmental or agency operational needs for Dispatch or Tactical Operations.
  - ii. The SIRN Technical Committee will review the request for additional talkgroups.
- g. No talkgroups will be added to the system for agencies that are not currently listed as participants. The current list of participants can be found on the SIRN website.
- h. There will be made available upon request to the SWIC a single talkgroup for use by Manufacturers to use to demonstrate their equipment, provided:
  - i. The Manufacturer must have at least one radio listed on the Approved Equipment List for SIRN
  - ii. Any radio that the talkgroup programmed into must be listed on the Approved Equipment List for SIRN
  - iii. Use outside of these restrictions may result in the talkgroup being deactivated and not being reactivated.